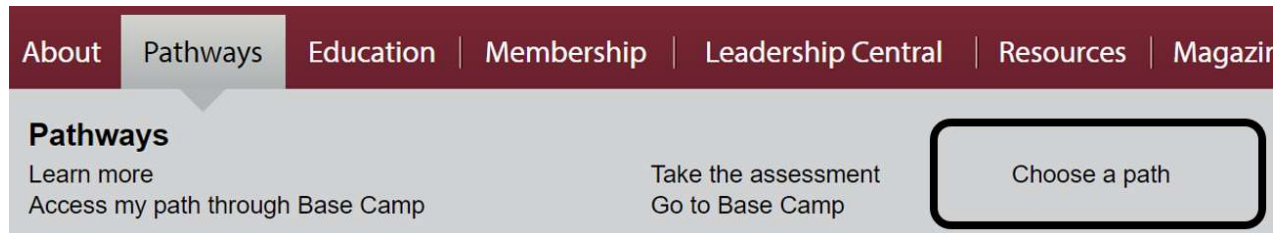


Pathways Base Camp Cheat Sheet

1. Getting started, selecting a path

On Toastmasters.org:

Click Pathways, then click Choose a path



Then login (follow instructions to get a login if you don't have one)

On the **Start Pathways** screen, click middle box, "**Continue to Path Selection**"

On the Choose Your Path screen, click **Select Base Camp** to select a path

- Follow instructions to take the path Assessment
- Pick one of the suggested paths, after reading the description, possibly referring to the D57 Pathways Path and Projects Catalog file in <https://d57tm.org/pathways>
- Done!

2. Starting Your First Project

Back to the **Start Pathways** screen, and click **Log In as a member**

On your Pathways Home page, click **My Education Transcript**

On your Education Transcript page, click the **Open Curriculum** button beside the path you selected.

Your first project is the Ice Breaker; click **Activate**, then **Launch** button.

The project opens; increase the window size until you can see the navigation arrows at left and right.

Proceed with the project!

3. Completing Evaluations

All evaluation resources are available to all members in Base Camp
(Go to base camp Home, then click Evaluations to see all of them)
Evaluations downloaded that way are PDF fillable forms.

Typical scenario

Speaker prints out evaluation resource, brings it to the meeting
Evaluator writes on it, gives it back to speaker at end of meeting
Speaker then has choice to (a) save hardcopy or (b) scan & upload
No one else can upload to or see a member's documents!

Alternates

Member emails evaluation resource or Evaluator downloads it
Evaluator could fill in evaluation electronically and send back to speaker

4. Completing Projects and levels

Member

Complete a project

Re-open project, complete Assess Skills-After
No approval needed

Complete a level

Run the "Level Completion" task
Notify your VPE and base camp managers
– Level completion must be approved to
see details of projects in next level

Base Camp Manager (VPE, President or Secretary)

Mark the member's level as Approved
Member can now proceed to next level

VPE (or Any Officer)

Submit Level award in Club Central